

ଗଣିତ ଓ ପ୍ରଯୋଗ ପ୍ରତିଷ୍ଠାନ

INSTITUTE OF MATHEMATICS AND APPLICATIONS

(Science & Technology Department, Govt. of Odisha)

Andharua, Bhubaneswar-751029. Website: <https://www.iomaorissa.ac.in>

Empanelment of Standing Counsel/Panel Counsel (s) to represent:

1. Empanelment of Standing Counsel/ Panel Counsel(s)

Institute of Mathematics and Applications, Bhubaneswar is an organization under administrative control of Science & Technology Department, Govt. of Odisha and proposes to engage Standing Counsel(s)/Panel Counsel(s) to represent the Institute before Supreme Courts, High Court of Odisha and other judicial bodies. The interested Counsels/Law companies/Firms which are desirous to be considered for empanelment and have adequate experience in dealing with legal matters pertaining to academics/ education/ autonomous bodies may apply in the enclosed proforma with detailed Bio-data/Curriculum Vitae with special emphasis on relevant experience to the Registrar, Institute of Mathematics and Applications, Bhubaneswar -751029 within two weeks from the date of uploading. The scanned copies of the CV with relevant documents may also be sent to the Registrar email.

(registrar.ima@iomaorissa.ac.in) with in due date.

The Counsels engaged by Institute will fall into two categories viz:-

(a) Standing Counsel(s)

(b) Panel Counsel(s)

Qualification for each category of Counsels will be as under:-

A. Standing Counsel: In order to be eligible for appointment as Standing Counsel, a person should:

1. Be enrolled/registered as an advocate with the Supreme Court/ High Court of Odisha.
2. Have a minimum experience of twenty years of handling Civil/ Criminal/ service matter cases.

Preference will be given to the counsels who have dealt earlier with matters pertaining to academic/education institutions and statutory bodies.

- B. Panel counsel: In order to be eligible for appointment as panel counsel, the person should:
- i. Be enrolled/registered as an advocate with the Supreme Court / High Court of Odisha.
 - ii. Have a minimum, relevant experience of ten years of handling Civil/Criminal/service matter cases. Preference will be given to the counsels who have dealt earlier with matters pertaining to academic/education institutions and statutory bodies.

Duties of the Counsel

The counsel shall perform the following duties:

1. Represent Institute before Supreme Court, High Court of Odisha and other judicial bodies;
2. Provide legal advice to the Institute on civil, criminal, service matters and such other matters arising in the course of administration of the Institute, as are referred to him / her including.
 - a) Examination and drafting of legal documents;
 - b) Drafting of applications, petitions etc., to be filed in various courts of law;
 - c) Prompt removal/curing of defects in appeal/petitions filed; as may be pointed out by the registry;
3. Apply for the copy of judgment from the court in cases attended by him/her and supply the copy of judicial pronouncement at the earliest but not later than 10 days from the date of order (excluding the time taken by the court in preparation of the copy);
4. If required, render all assistance to Special or Senior Counsel/engaged in a particular case before the Supreme Court/High Courts and other judicial bodies;
5. Keep the Institute informed and updated on all important developments in the designated cases, date of hearing and order of the Court on the date of its pronouncement, supplying copy of judgment etc.
6. Furnish monthly statement about the cases represented by him/her before the Supreme Court or High court or any other authority and their outcomes.
7. Perform such other duties of legal nature which may be assigned to him/her by the Institute.

8. When any case attended by him/her is decided against the Institute, give considered opinion regarding the advisability of filing an appeal from such a decision not later than 5 working days of the order.

General instructions

a) The Advocate shall not advise any party or accept any case against the Institute in which he/she has appeared or is likely to be called upon to appear for or advice which is likely to affect or lead to litigation against the Institute.

b) If the Advocate happens to be a partner of a firm of lawyers or solicitors, it shall be incumbent upon the firm not to take up any case against the Institute in any court of Law/Tribunal/Commission or any case arising out of those cases e.g. appeals and revisions.

c) Effective Hearing means a hearing in which either one or more parties involved in the case are heard by the Court/Tribunal/Commission on the facts or law of the case. If the case is mentioned by the other side and adjourned or only when directions are given or only judgment is delivered by the Court/Tribunal/Commission, the same shall be a non-effective hearing.

(d) The Counsel will have the right of private practice, which should not however, interfere with the efficient discharge of work of the Institute but he/she shall not advise, holds briefs or appeal against Institute before any authority, tribunal or court of law.

If the counsel happens to be a partner in a firm of lawyers or solicitors, it will be incumbent on the firm, not to take up any case against the Institute in any court of law or;

any other case arising in the other courts out of cases pertaining to the Institute e.g. appeals and revision in the High Court or the Supreme Court.

(f) The Institute reserves the right to change its empanelment of a counsel with one month notice in writing without assigning any reason. The counsel may also resign from the Institute by serving one month notice.

The Institute is free to engage any advocate of its own choice and an empanelled Advocate shall make no claim that he/she alone should be entrusted with the Institute legal matters (s).

**APPLICATION FOR ENGAGEMENT AS STANDING COUNSEL/PANEL ADVOCATE
OF INSTITUTE OF MATHEMATICS AND APPLICATIONS,
BHUBANESWAR**

Annexure-A

RESUME

1. Name:
2. Name of the firm/company:
(if practicing under Firm's name)
- i) Telephone Number(s):
- ii) Mobile Number:
- iii) e-mail ID :
3. PAN No. :
4. Residence Office address:
Telephone Number(s):
5. Registration No. :
6. Date of enrolment in Supreme:
Court/ High Court as counsel
7. Academic Qualifications/Details of the partners & their qualifications where applicable.

Sl.No.	Examination Passed & Year	Board University/Institution
i	LL.B	
ii	LL.M	
Iii	Ph.D	
iv	Any other Professional Qualifications	

7. Total Period of experience in legal practice:
 - a. Sub-Ordinate Courts:
 - b. High Court
 - c. Supreme Court

8. Experience as Standing Counsel/Legal Consultant of the Government Organizations, Educational Institutions, Autonomous Bodies or Public Undertakings etc.

Sl. No.	Name of the organizations	Period From..... to.....	Total Period
i			
ii			
Iii			
iv			

9. Specialization in the Professional field:

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10. Schedule of fee and allowances:

Fees for standing counsel and panel advocates in Supreme Court / High Court/ Tribunals/Commissions etc.

Sl.No	Particulars	Amounts
1	All Regular Appeals and defended Writ Petitions.	
2	All defended Admission matters (SLP/TP and writ petitions & other misc. matters for admission)	
3	Drafting SLP/Counter Affidavit/ Rejoinder etc.	
4	Written Note of Submission/Written Note of Arguments/ Opinion/Notices (On case to case basis).	
5	Effective Appearance (per case per day)	
6	Non-Effective Appearance (per case per day)	
7	Adjournments where judicial orders are passed.	
8	Expenses for filing Writ Petition/ Counter Affidavit/ Rejoinder Affidavit/ Petition for Review etc. in or for the main case. I.A	

	petition/ interlocutory matter/ Objection in interlocutory matter. Caveat. Written Arguments and filing of requisites/issue of notice through speed post etc.	
09	Conveyance Charges per day (as per destination)	
10	Clerkage	
11	Other charges (if any)	

12. Additional Information, if any

Date:

Place:

Verification

I..... hereby declare that whatever has been stated in the above application is true to best of my knowledge and belief.

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Signature

List of enclosures: